



P.O. Box 245, Point Arena, California 95468

E-mail address: rcfpd731@gmail.com • FAX (707) 882-2003

*Board Members: Judy Seymour, President Rebecca Golly, Vice President
David Branesky Brian Dressler Greg Stefani*

MINUTES

**Regular Board Meeting
19601 S. Highway One, Manchester, CA
6:00pm Tuesday May 9, 2017**

1. **Call to order** – 6:00pm
2. **Roll Call** – Boardmembers Branesky, Dressler, Golly, Seymour, Stefani present
Guest: City Administrator Paul Anderson
3. **Privilege of the floor** – no comments
4. **Consent Calendar**: it is suggested that items (a) through (d) be acted upon simultaneously, unless separate action or discussion is requested
 - (a) Minutes of the 4-11-17 meeting
 - (b) April Bills / Treasurer's Report
 - (c) Comparative Balance Sheet
 - (d) April Equipment Repair Summary**Motion to approve Consent Calendar as presented
M/S/C (Dressler, Golly, 5/0)**
5. **Reports**
 - (a) *Fire Chief* – the Chief reported there was a County-wide training on Mutual Aid and Local Government staging through the end of the Incident scheduled in Ukiah on June 26. CalFire is covering the cost. Duty Officer Golly has been doing fire safety trainings at local schools. There was a single vehicle auto fatality recently, which resulted in an extended night for the Volunteers.
 - (b) *Secretary / Committee reports* (Update from R Golly regarding Boardmember class [class has now been completed]; Prop 172 funds have been received from the County;)
6. **Correspondence** (MCAFD; District to City requesting Merchant and Permit data; 2016 Fire Services Responses; US Census Bureau Survey confirmation;)

NEW BUSINESS

7. **Discussion / Action regarding Cal OES Agreement for Fire Assistance rates** – no rate changes were made to the current CFAA Agreement
8. **Discussion / Action regarding letter to County Counsel on Work Force Account** – the Board reviewed the draft letter and determined the District needs to get clarity on what the 1996 Conditions of Approval (COA) for the driveway and parking area actually are before sending the letter to County Counsel. The Board authorized Hillary to redraft and send the revised letter once the COA are verified. Continue to June.

OLD BUSINESS

9. **Discussion / Action regarding awarding the Mechanic RFQ** – after reviewing both bids and hearing the follow-up clarifications from the Chief the Board approved the letter to both bidders awarding the RFQ to Wise
10. **Discussion / Action regarding second draft 17-18 budget**
Motion to approve 2017-18 budget and submit to the local newspaper for publication

M/S/C (Dressler, Stefani, 5/0)

11. **Follow-up / Action regarding fire lane blockage issues at the General Store (continued from 4-11-17 meeting)** – City Administrator Paul Anderson told the Board that the new City Code Compliance Officer had contacted the owner of the General Store notifying him of the new Ordinances adopted by the City with regard to fines and penalties for permit violations and that the City was prepared to move forward with these provisions on the store if remedial action wasn't taken. The City sent a letter to the owner on May 5 notifying them that monies to cover the cost of the work must be deposited with the City by May 15 or face possible administrative penalties or other civil remedies.
12. **Discussion / Action regarding Resolution 2017-01, Firefighter immunization requirements and payment procedure, continued from 4-11-17 meeting. Includes approval of updated Volunteer Application, and review and possible update of Volunteer MOU** – Continue to June meeting
13. **Adjournment** – 7:01pm