



P.O. Box 245, Point Arena, California 95468

E-mail address: rcfpd731@gmail.com • FAX (707) 882-2003 • Web: <https://rcfpd731.wixsite.com/mysite>

Board Members: *Rebecca Golly, President David Branesky, Vice President
Brian Dressler Judy Seymour Greg Stefani*

MINUTES

Special Board Meeting

19601 S. Highway One, Manchester, CA
6:00pm Tuesday, February 20, 2018

1. **Call to order** – 6:00pm
2. **Roll Call** – Boardmembers Branesky, Dressler, Golly, Seymour, Stefani present
3. **Privilege of the floor** – no comments
4. **Consent Calendar:** it is suggested that items (a) through (c) be acted upon simultaneously, unless separate action or discussion is requested
 - (a) Minutes of the 1-9-18 meeting
 - (b) January Bills / Treasurer's Report
 - (c) Comparative Balance Sheet

Boardmember Branesky requested an edit to his title on page 2
Motion to approve Consent Calendar as amended
M/S/C (Dressler, Seymour, 5/0)
5. **Reports**
 - (a) *Fire Chief* – Suddith reported he attended a two-day State Fire Marshal (SFM) training in Ukiah on February 13-14 and learned a lot. It was interesting to confirm what is required of local departments for fire inspections. One example is that pop-up tents for special events and Farmer's Markets must be SFM certified.
 - (b) *Secretary / Committee reports* (PG&E Cost Comparison Before and After Sonoma Clean Energy; updated 2018 Contact List;) – Hillary reported that the District had received correspondence asserting that the District was out of compliance with SB-515 (Fire Protection District Law of 1987) and the Brown Act with regard to our meeting notice procedure. The writer believes that we are required to post our regular meeting notices in the newspaper. The District Secretary and the Board President both researched this independently and confirmed that we are in compliance. Newspaper noticing is only required when the last draft of the budget is ready for public input and Board action. Currently, meeting agendas get posted at both local Post Offices plus the Manchester firehouse. In the future meeting agendas will also be available on the District website.
6. **Correspondence (MCAFD; Kemgas; property owner regarding permit application)** – Hillary reported that a property owner had been frustrated with the District's permit approval process this past summer which caused a 10 week turnaround on approving his project. This delay occurred because the Chief was out of District on fire Strike Teams. The Chief agreed this was an unusually long time and in the future will contract with a qualified individual to do inspections when the Chief is unavailable.

NEW BUSINESS

7. **Discussion / Action regarding 2017-18 Budget update** - Hillary presented an updated 1718 Budget which included the state reimbursements for strike team responses. Hillary presented a 'straw dog' first draft of the 2018-19 budget and asked Boardmembers and the Chief to bring updates to the March meeting.

8. **Discussion / Action regarding Casino and BIA EMS calls** – Chief Suddith will contact the California Bureau of Indian Affairs fire safety official to determine who is responsible for fire safety on BIA land. Suddith will report at the March meeting. Continue to March meeting.
9. **Discussion / Action regarding Resolution 2018-01, Conflict of Interest.**
Motion to adopt Resolution 2018-01, Conflict of Interest
M/S/C (Seymour, Branesky, 5/0)
10. **Discussion / Action regarding Resolution 2018-02, Capital Expenditure Priorities** - Continue to March meeting.
11. **Discussion / Action regarding Fire Department Parking Lots** – Chief Suddith will contact the Point Arena City Manager to see what is required from them to pave the lot. Continue to March meeting.

OLD BUSINESS

12. **Discussion / Action regarding 2017-18 Vehicle Replacement Schedule (continued from 1-9-18 meeting)** – the District will run a two-week ad in the ICO for sale of the 1985 Ford.
13. **Adjournment** – 7:07pm